

## SMIDGE WEB APP USERS MANUAL

In order to access the web application it is necessary to create a new account with the user name, last name, email and password. The account is created on the sign in page by clicking on the link that indicates new account. Once the account has been created the user can log into the system using its email address and password chosen.

To create the account:

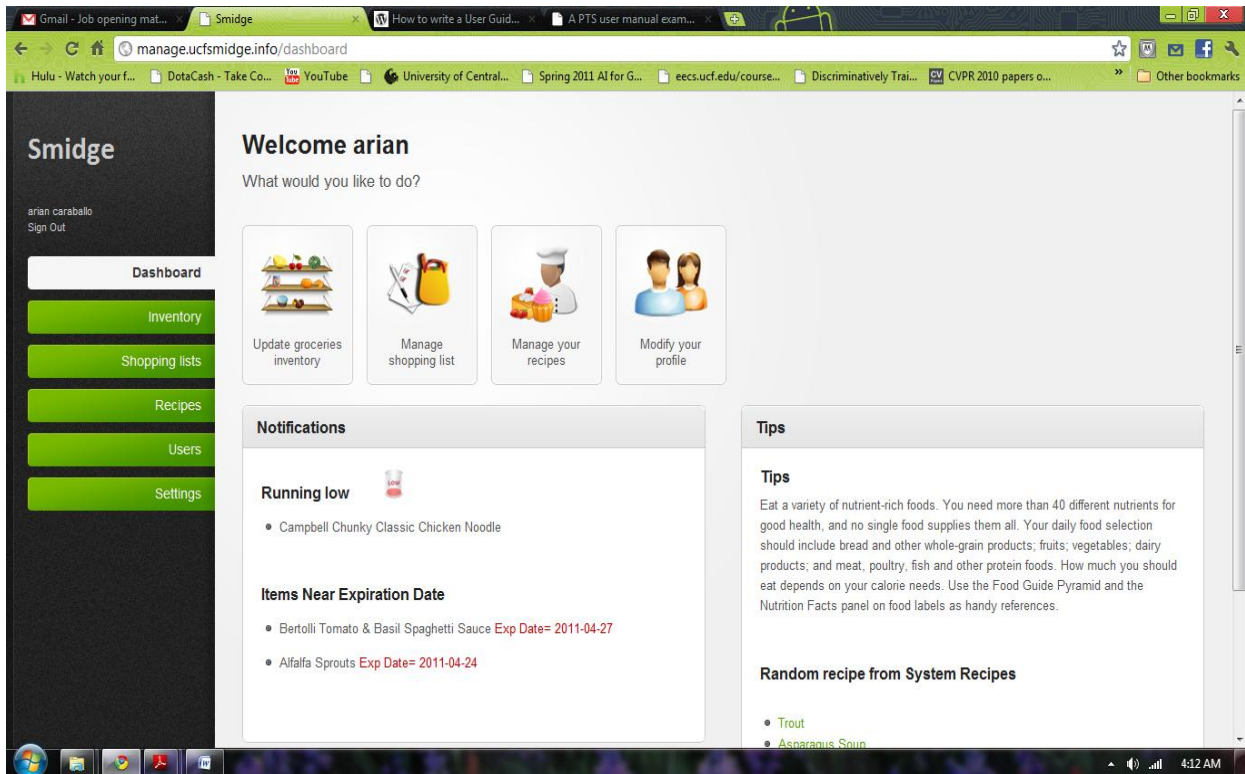
1. Click on "Create New Account".
2. Fill in the field Email, Password, First name and Last name.
3. Click on Create button.

Your account has been created!

### **Dashboard**

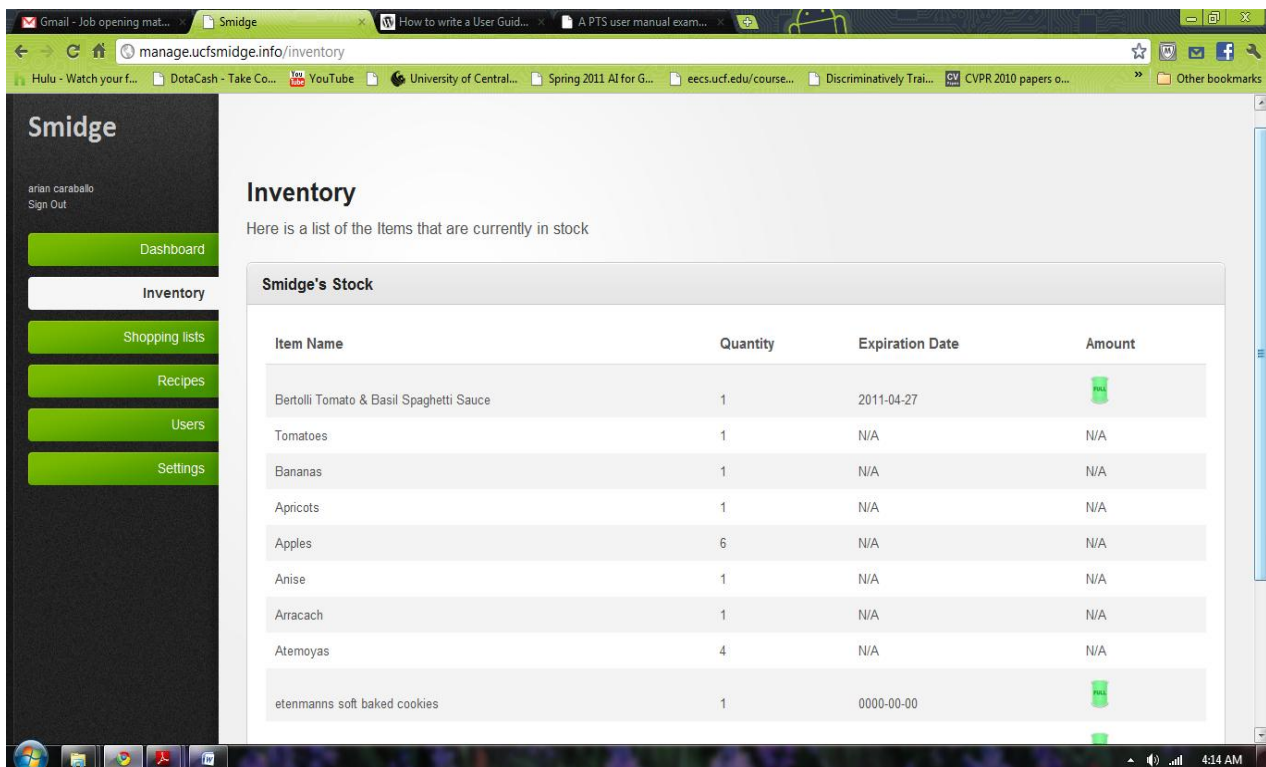
The main page of our application and the first one to be display is the Dashboard page. The Dashboard Menu shows four different links, Update Groceries Inventory, Manage Shopping list, Manage your recipes and Modify your profile. If the user clicks on any of this tabs it will be redirected to the corresponding page since this are shortcuts to the other pages.

On the left side of the screen below the dashboard tab there are other 5 tabs with the names of Inventory, Shopping Lists, Recipes, Users, and Settings. The User tab only shows if the user login is registered as an administrator of the system, if not it will not show.



## Inventory

By clicking on the Inventory tab the user can see all the items it has on stock, their quantity, expiration date and amount if it applies.

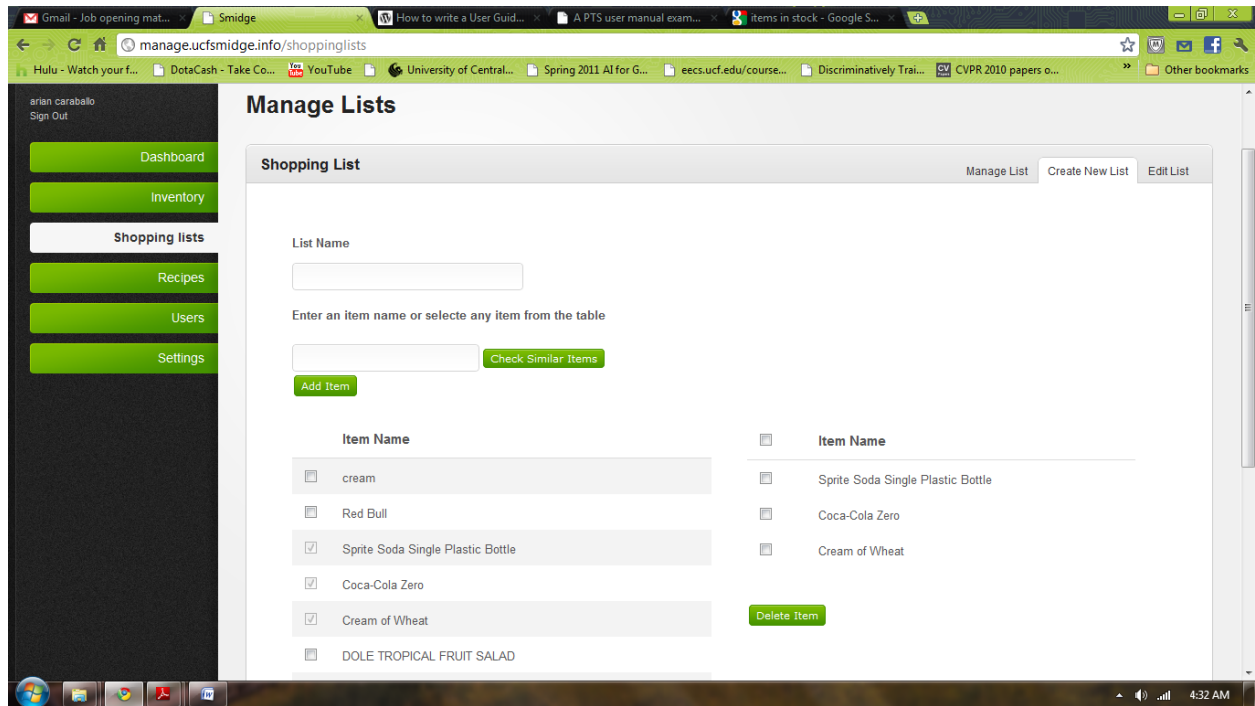


## Shopping lists

In this page the user can manage the shopping lists saved before and create new ones.

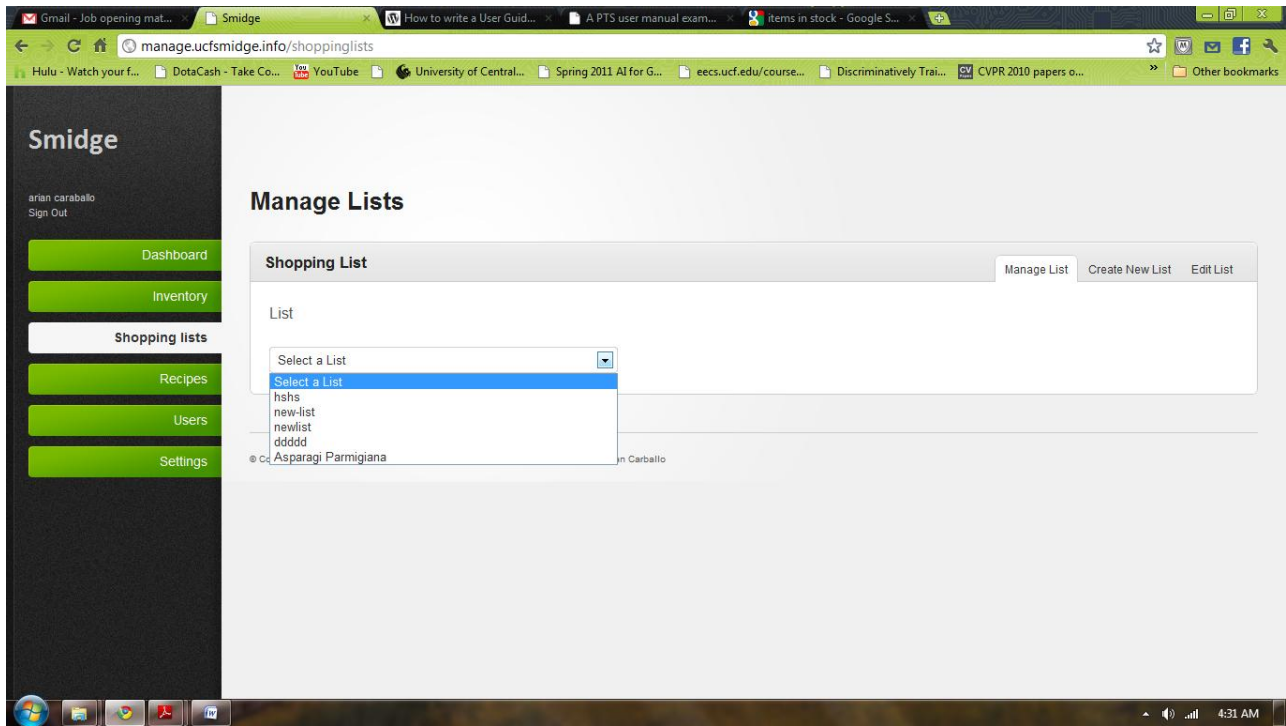
To create a shopping list:

1. Click on Create New List.
2. Fill in the field List Name.
3. Type in the name of an item to add to the list and click Add Item.
4. Click on any desire item from the list that displays with all the items Names.
5. Click on Submit List.



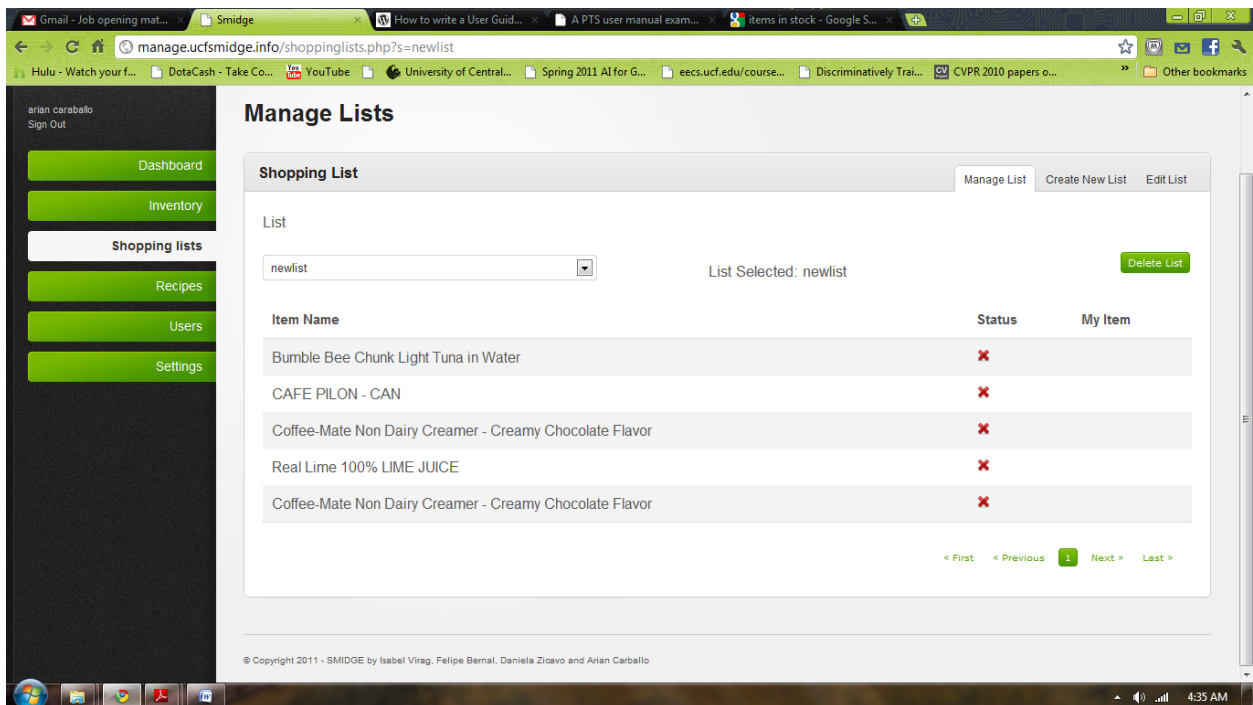
To access a shopping list:

1. Click on Manage List tab.
2. Select a list name from the dropdown menu on the left side with all the lists names.



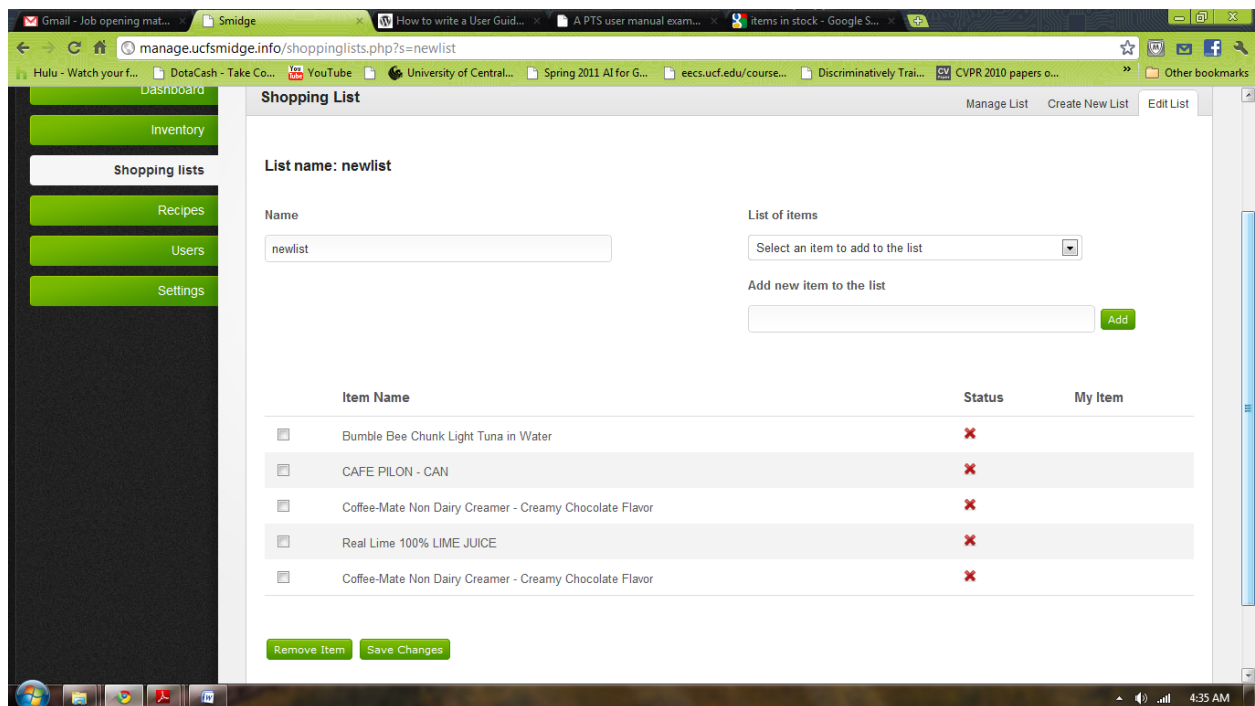
To delete a shopping list:

1. Click on Manage List tab.
2. Select a list name from the dropdown menu on the left side with all the lists names.
3. Click on Delete List.



To edit a shopping list:

1. Select a list name from the dropdown menu on the left side with all the lists names.
2. Click on Edit List tab.
3. Change the name on the Name field.
4. Select any additional items from the list of items dropdown menu.
5. On the Add new Item field type in any new item that you want to add to the existing shopping list and click on the Add button.
6. Choose any items from the Items list on the left side of the screen.
7. When done with changes click on Save Changes.

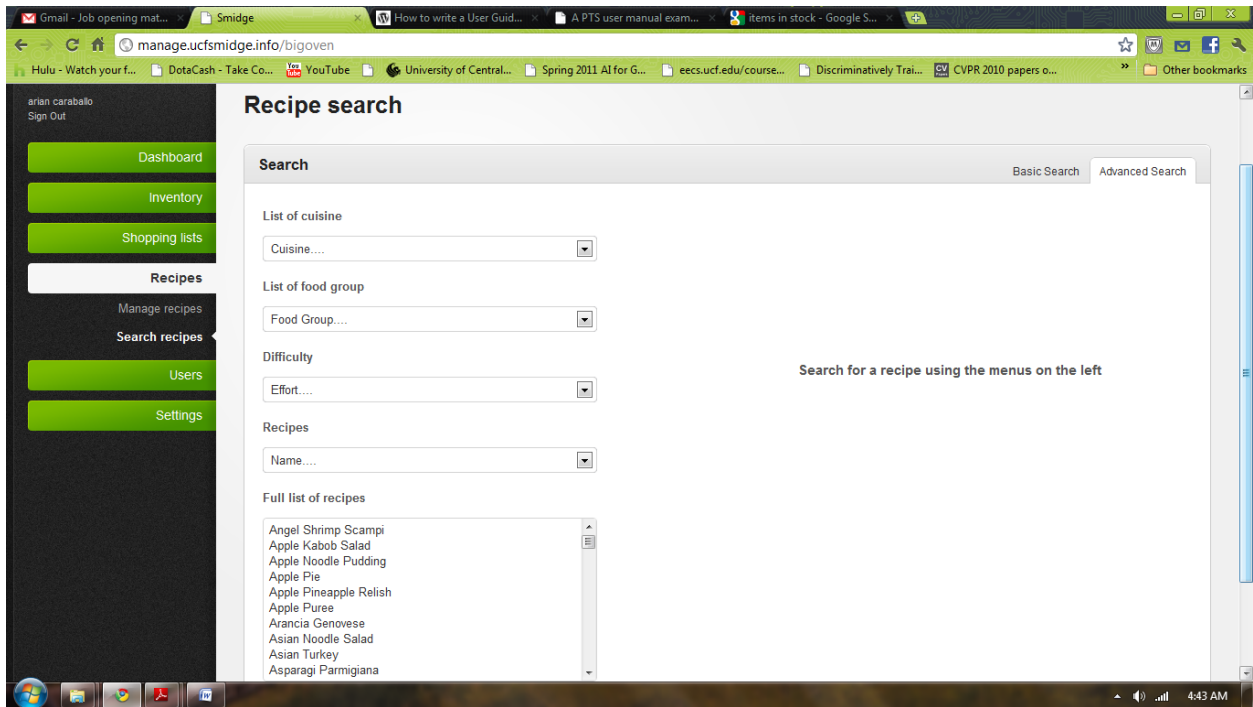


## Recipes

In the Recipes Menu there are two options, Manage recipes and Search recipes. Manage recipes is to create, edit and review previous recipes. The Search recipe option allows to do a search through a table with over 700 recipes that are not user made.

Search not user made recipes:

1. Click on Search recipes.
2. If you know the name of your recipe enter it on the Recipe Name field and click Search.
3. If you do not know the name of the recipe you are looking for click on Advance Search.
4. Select Cuisine.
5. Select food group it corresponds to.
6. Select difficulty.
7. Select Name.



To create new recipe:

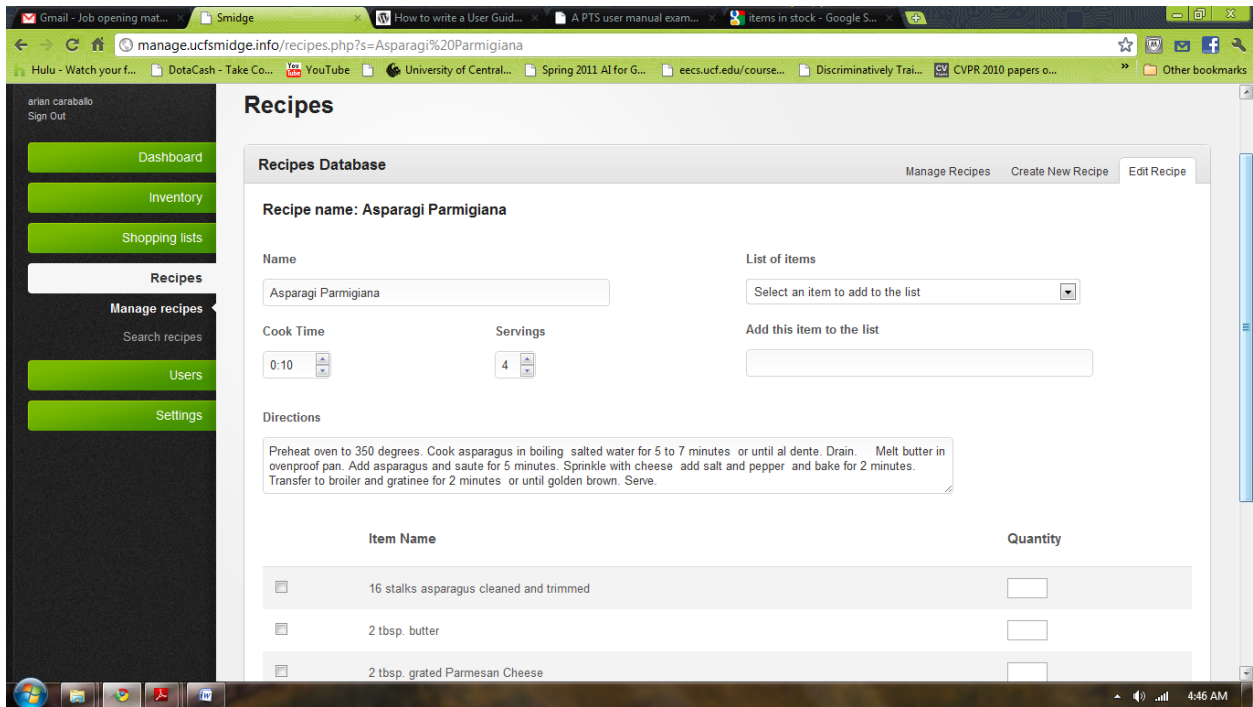
1. Click on Manage Recipes tab.
2. Select recipe name from dropdown menu with all the recipes names.

To delete recipe:

1. Click on Manage Recipes tab.
2. Select recipe name from dropdown menu with all the recipes names.
3. Click on Delete Recipe.

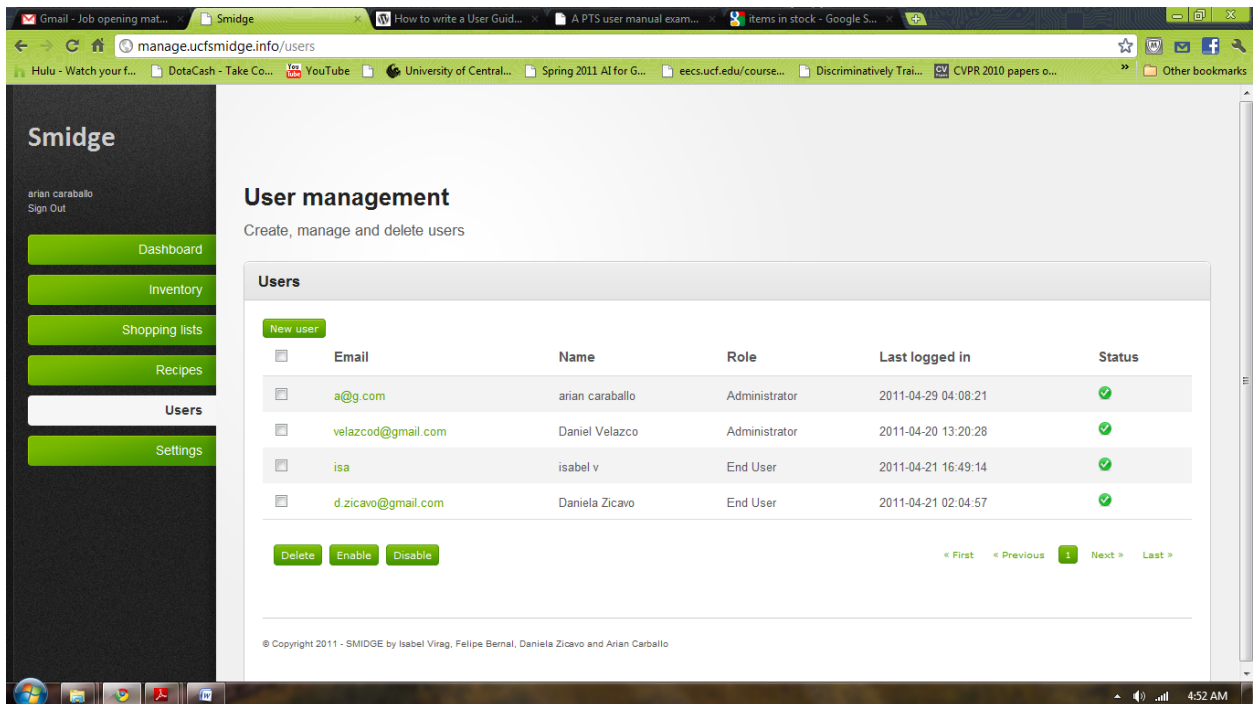
To edit recipe:

1. Click on Manage Recipes tab.
2. Select recipe name from dropdown menu with all the recipes names.
3. Change name on Name field.
4. Change cook time on Cook Time field.
5. Change servings on Servings field.
6. Change directions on Directions field.
7. Select any new item to add from the List of Items dropdown menu.
8. Add any new item manually by tipping the name on the Add item field and press enter when done to add it to recipe.
9. If you want to delete an item select the item from the list of items on the left side.
10. If the quantity needed for any item needs to be changed entered the right quantity next to the item on the list of items on the bottom of the screen.
11. When done with changes click save Changes.



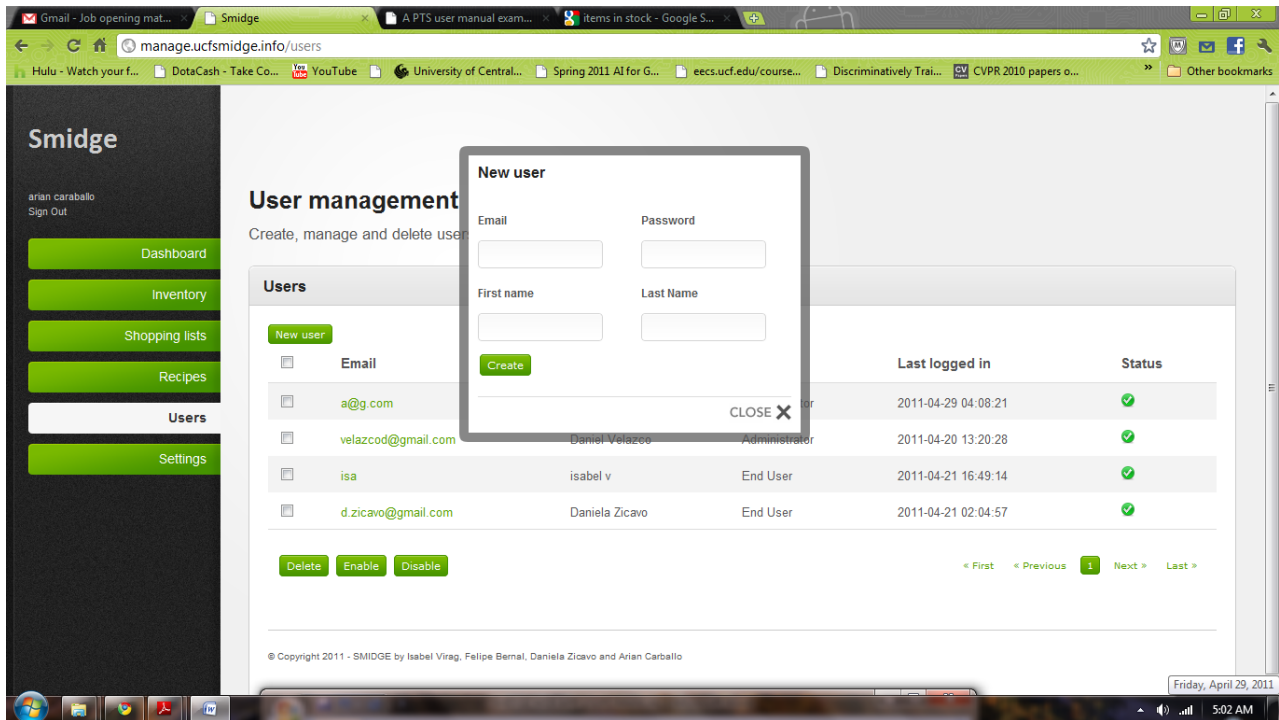
## Users

Only if the user log in is register as a system administrator. This page shows all the user on the system, their email address, name, role, and last time it logged in.



To add a new user:

1. Click on New user.
2. Fill in the fields email, password, name and last name.
3. Click on Create.



To delete a user:

1. Check user from the list of users.
2. Click Delete.

To enable an existing user:

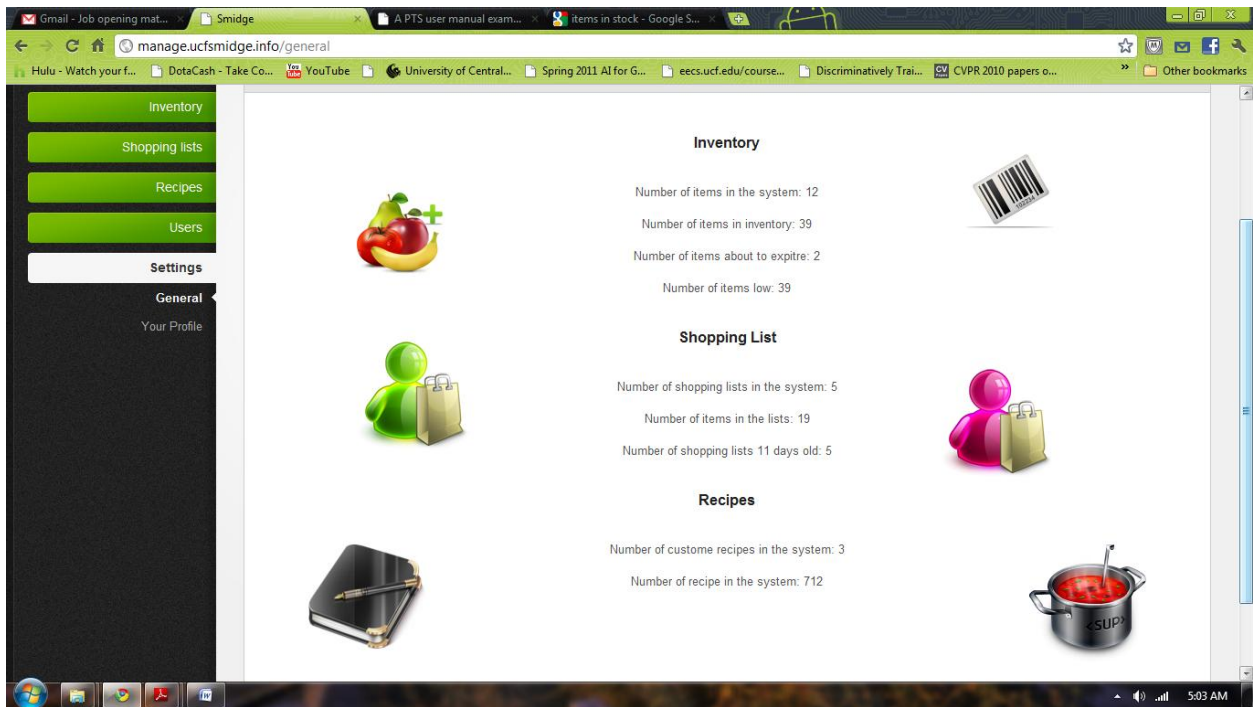
1. Check user from the list of users.
2. Click Enable.

To disable an existing user:

1. Check user from the list of users.
2. Click Disable.

## Settings

The Settings Menu has two submenus, General and Your Profile. General shows the general information for what the user has in stock .



Your Profile is the page to see your account information, it shows the user name and last name, email and password with the option to change the password.

